

Request for Proposals for External Audit Services

Country Coordinating Mechanism (CCM) Nigeria for the Global funds to Fight HIV/AIDS, Tuberculosis and Malaria is a partnership composed of all key stakeholders in the country's response to the three diseases but does not handle Global Fund financing itself. It is responsible for submitting proposals to the Global fund, nominating the entities accountable for administering the funding, and overseeing grant implementation. The CCM Nigeria intends to engage a reputable audit firm for the provision of external audit services and hereby submission of proposal from qualified audit firms.

Objective of the Audit:

The objective of the audit is to express a professional opinion on the financial statements of the organisation and its donor funded projects. These Financial Statements, among others, consist of the Income and Expenditure, Balance Sheet and Cash Flow statement which show the financial position, surplus and cash. flow for the year under review. They are also required to express a professional opinion on the soundness of the systems of internal controls, Compliance with the CCM Nigeria financial Rules and Regulations, compliance with the procedures in respect of Regular Budget and Extra Budgetary resources; and compliance with the applicable donor's financial rules and regulations.

Interested eligible bidders may obtain additional information on the Terms of Reference at the following web address: <http://www.ccmnigeria.org>

The bidder shall submit the proposal in one sealed external envelope containing Inside two sealed envelopes on or before the closing date indicated below to the following address. All firms that respond to the RFP must be legally registered to provide such service and also provide proof of tax clearance certificate for the last 3 years.

Executive Secretary

Country Coordinating Mechanism,

Federal Secretariat Complex Phase 1

Annex 1A, 2nd Floor,

Room 2.79-2.85, 2.87-2.93,

Shehu Shagari Way, Garki- Abuja, Nigeria

The outer envelope should be clearly marked in the top right hand corner “External Audit Services”

This first internal sealed envelope, which will be clearly marked “Technical Proposal”, must contain two (2) hard copies of the technical proposal with one marked “copy”.

The second internal envelope, which will be clearly marked “Financial Proposal”, should contain the original and copy of the financial proposal.

In the event of any discrepancy between the original and copy, the original shall govern.

Deadline for submission of proposals:

The deadline for submission of proposal is 10th February 2014.